



# Baylor University

## Position Summary

Baylor University is currently undergoing an exciting move to Oracle Cloud! We have a wonderful opportunity for you to join the Ignite Project team and be a part of this transformational change. Ignite will change the way Baylor works to support our academic plan, Illuminate, and it will transform, standardize, and simplify the University's core processes.

We are seeking a Benefits Analyst that will report to Human Resources with primary responsibility for the administration and core functionality of Oracle Cloud (HCM) Benefits. Specific areas of responsibility include configuration of system components; ensuring accurate data and reporting; and providing end-user and/or administrative support and training. The individual selected for this position will provide ongoing support and expertise beyond the June 2020 go live date.

## Qualifications

A Bachelor's Degree in Human Resources or a related field, three years of relevant work experience are required. A Master's Degree, previous benefits administration experience, and/or an Oracle HCM Certification is preferred.

## To Apply

To apply or view the full position description, please click the following link: [Benefits Analyst](#).

## The Baylor Experience

Working at Baylor is so much more than simply having a job! As part of the Baylor family, employees not only receive a comprehensive benefits package that includes medical and dental insurance, generous time off, and fantastic automatic retirement contributions\*, they also get to *experience* Baylor.

- Experience the culture of working for an institution consistently ranked as a "Great College to Work For" by The Chronicle of Higher Education
- Experience a mission driven organization based on a strong Christian commitment ([www.baylor.edu/about](http://www.baylor.edu/about))
- Experience Baylor academics with outstanding tuition remission for staff and qualified dependents\*
- Experience our beautiful campus with access to libraries, museums, and recreational facilities such as our fitness center, athletic courts, an indoor swimming pool, and the Baylor marina to name a few
- Experience our great dining facilities and enjoy an employee discount
- Experience Baylor athletics with reduced admission or free access to athletic events
- Experience Baylor through many more wonderful events and programs that take place on campus each year

\*For more details and eligibility requirements, please visit [www.baylor.edu/hr](http://www.baylor.edu/hr)

## About Baylor

Baylor University is a private Christian university and a nationally ranked research institution, consistently listed with highest honors among [The Chronicle of Higher Education's "Great Colleges to Work For."](#) Chartered in 1845 by the Republic of Texas through the efforts of Baptist pioneers, Baylor is the oldest continuously operating university in Texas. The university provides a vibrant campus community for over 16,000 students from all 50 states and more than 80 countries by blending interdisciplinary research with an international reputation for educational excellence and a faculty commitment to teaching and scholarship. Baylor is actively recruiting staff who support our mission as we pursue our bold vision, [Illuminate](#).

*Baylor University is a private not-for-profit university affiliated with the Baptist General Convention of Texas. As an Affirmative Action/Equal Opportunity employer, Baylor is committed to compliance with all applicable anti-discrimination laws, including those regarding age, race, color, sex, national origin, marital status, pregnancy status, military service, genetic information, and disability. As a religious educational institution, Baylor is lawfully permitted to consider an applicant's religion among its selection criteria. Baylor encourages women, minorities, veterans and individuals with disabilities to apply.*